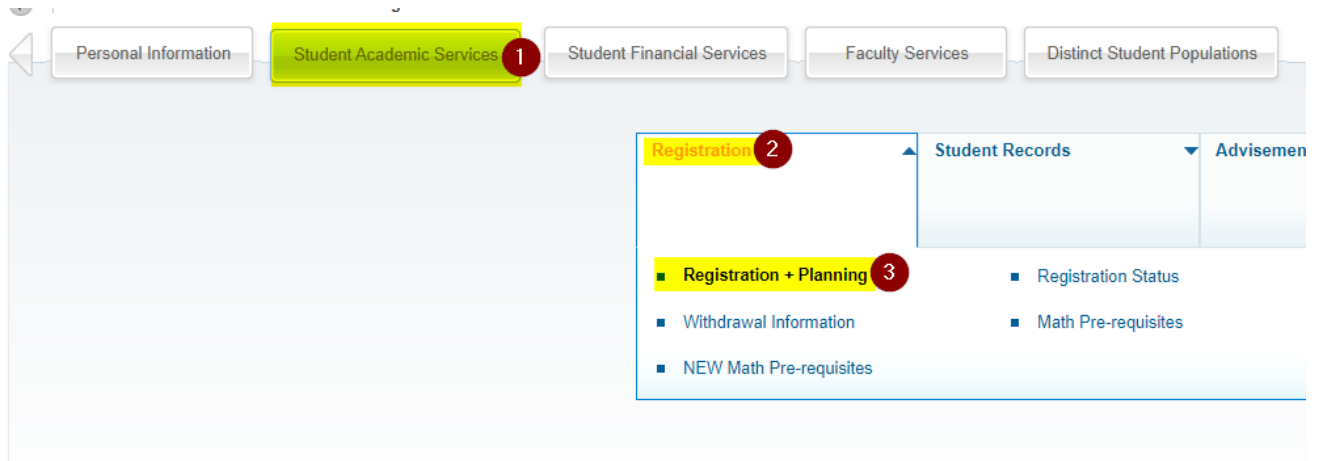


# Office of the Registrar

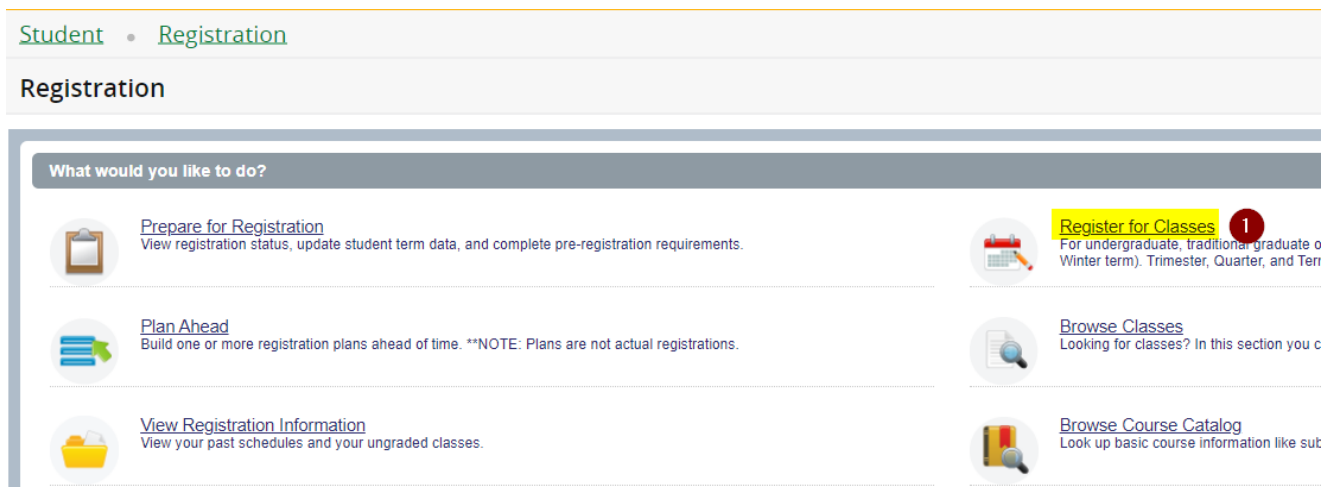
## How to Drop a Course in BearWeb

Steps to drop a course:

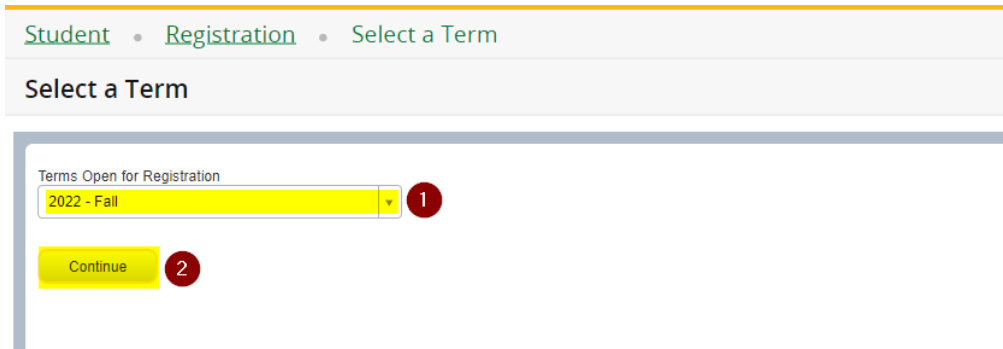
1. **Login to BearWeb. Select “Student Academic Services”, then “Registration” and then Select “Registration + Planning”**



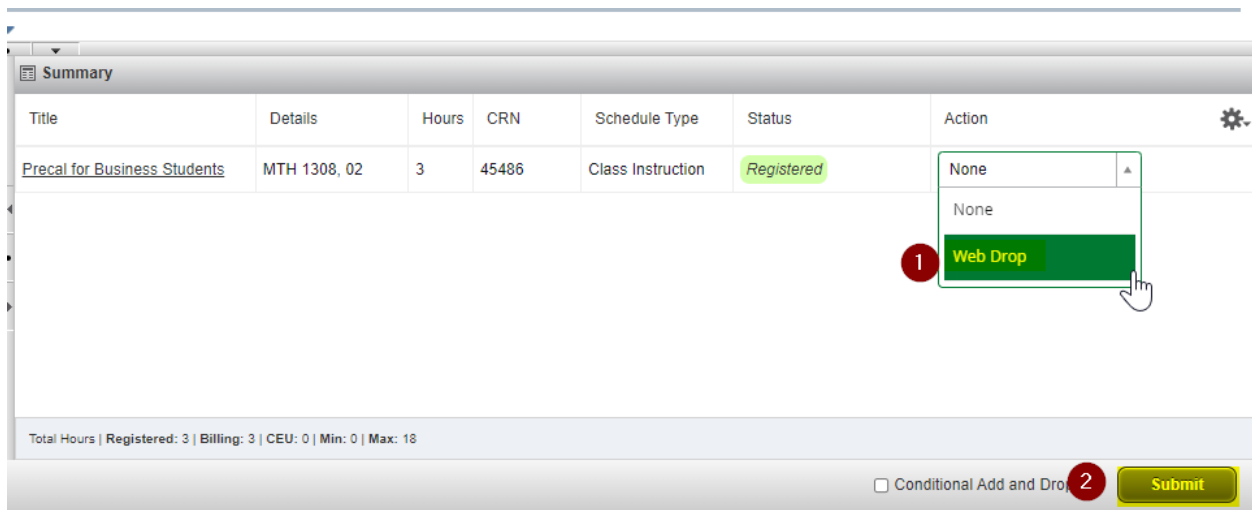
2. **Select “Register for Classes”**



### 3. Select appropriate term and click “Continue”



### 4. In the summary section, find the class you want to drop, click the drop list under “Action”, select “Web Drop” and click “Submit”



**\*\*Note: Pay special attention to courses with prerequisites, co-requisite and linked labs. If you attempt to drop a course, that has a prerequisite, co-requisite or linked lab, they will be dropped as well. See screen shot below.**

