



To facilitate processing, please **fill and sign this form DIGITALLY.**

(Please do not print/scan.)

Undergraduate Degree Audit Petition

(Dean's Office Only Form)

School/College:		Advisor:	
		<small>LAST</small>	<small>FIRST/PREFERRED</small>
Name:		Date:	
<small>LAST</small>	<small>FIRST/PREFERRED</small>		
Baylor ID:		Expected Graduation Term:	
Email:		Phone:	
Degree:		Major:	
<small>DEGREE CODE – MAX 4 CHAR.</small>		<small>MAJOR CODE – MAX 4 CHAR.</small>	
		Concentration:	
		<small>CONC. CODE – MAX 4 CHAR.</small>	
Briefly state your petition:			
Advisor/Dept Support – STUDENTS DO NOT WRITE BELOW THIS LINE			
<input type="checkbox"/> I support this petition <input type="checkbox"/> I do not support this petition Signature:		<input type="checkbox"/> I support this petition <input type="checkbox"/> I do not support this petition Signature:	
Please use Adobe Digital Signature – DO NOT check “lock” so that others can fill/sign as needed.			
Please make the following changes to the student's degree audit – DEAN'S OFFICE USE ONLY			
COMMON MODIFICATIONS			
<input type="checkbox"/> Course Substitution(s):		Sub(s)	Required Course(s)
Use new line for each sub or multi-course sub. Specify level(s) for hr. adjustments (req, subreq, etc.).			Related hr. adjustments
<input type="checkbox"/> Allow upper-level transfer after 90 hr.		Course(s):	
<input type="checkbox"/> Allow concurrent enrollment		Term:	Transfer Hrs.:
SPECIAL MODIFICATIONS			
<input type="checkbox"/> Waive Course/Requirement:		Ct./Hrs.	
<input type="checkbox"/> Requirement Modification(s) or Other Academic Adjustment(s):			
REASON FOR CHANGES:			
(required for special mod)			
<input type="checkbox"/> Approved		<input type="checkbox"/> Not Approved	
Dean/Authorized Signature:			
Please use Adobe Digital Signature – DO NOT check “lock” unless you are sure you are finished.			