CIM User Guide: Proposing a New Major (Degree)
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Program Information for New Majors

When proposing a new major, the following additional information is required:

• Degree Code-Name
• Program Name
• Program Major CIP Code
• Does your major have concentrations?
• Will this program be managed by more than one department?
Selecting a Program CIP Code

• The ED.gov Classification of Instructional Programs (CIP) code is a 6-digit number required for reporting enrollment and completion for all majors
  1) Use the “Find…” function to access the CIP code Picker function
  2) Enter Search terms to find relevant results, and click on hyperlink to select.
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Program Length

Credit Hour Type: select...

# total credit hours required for entire degree

# total credit hours required in the major

Does this program have an accelerated option designed for students with prior learning?

[ ] Yes  [ ] No
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**Program Content**

- Describe alignment with Baylor Mission and Goals
- External Program Demand/Market Analysis
- New Content: What percentage of courses must be created for this program?
  - Select...
- Student Learning Outcome List

**Is this program reviewed by an external program accreditor?**
- Yes
- No

**Does this program lead to professional licensure?**
- Yes
- No
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### Instruction Locations

Are you adding an instructional location for this program?
- [ ] Yes
- [ ] No

Enter all instructional location(s) and Percentage of Program Offered at each:

<table>
<thead>
<tr>
<th>Location</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Select...</td>
<td>Select...</td>
</tr>
</tbody>
</table>

Are you adding a new location that is not listed as an option on the location drop down menu above?
- [ ] Yes
- [ ] No

Do you need to close an instructional location?
- [ ] Yes
- [ ] No
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Instructional Delivery Methods

Are you adding an instructional delivery method for this program?

☐ Yes  ☐ No

Check all instructional delivery methods for this program:

☐ 100% In Person
☐ 100% Online
☐ Competency-based
☐ Hybrid

See the SACSCOC Policy on Direct Assessment Competency-based Educational Programs
(https://sacscoc.org/app/uploads/2015/08/DirectAssessmentCompetencyBased.pdf)

Do you need to close a method of delivery?

☐ Yes  ☐ No
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Cooperative Academic Agreements

Does this program have a cooperative academic agreement with an external institution or entity that includes their involvement in student recruitment, curriculum development, or instructional delivery of the program?

☐ Yes  ☐ No

Additional Attachments and Information

Required Proposal Forms

Attach File

Uploaded Files:

Files To Be Uploaded:

Additional Information

Baylor University