

Baylor University Scheduling Policy

Approved Standard Times for Long Terms:

Current Standard Meeting Patterns		
MWF (50 minutes)	MW (75 minutes)	TR (75 minutes)
8:00 am – 8:50 am	7:35 am – 8:50 am	8:00 am – 9:15 am
9:05 am – 9:55 am*		9:30 am – 10:45 am*
10:10 am – 11:00 am*		11:00 am – 12:15 pm*
11:15 am – 12:05 pm*		12:30 pm – 1:45 pm*
12:20 pm – 1:10 pm *		2:00 pm – 3:15 pm*
1:25 pm – 2:15 pm*	1:00 pm – 2:15 pm*	3:30 pm – 4:45 pm*
2:30 pm – 3:20 pm*	2:30 pm – 3:45 pm*	5:00 pm – 6:15 pm
3:35 pm – 4:25 pm	4:00 pm – 5:15 pm	6:30 pm – 7:45 pm
4:40 pm – 5:30 pm	5:30 pm – 6:45 pm	8:00 pm – 9:15 pm
5:45 pm – 6:35 pm	7:00 pm – 8:15 pm	
6:50 pm – 7:40 pm	8:30 pm – 9:45 pm	
7:55 pm – 8:45 pm		

Standard Durations per Meeting:

- 50 minutes (*most commonly used MWF as indicated above*)
- 75 minutes (*most commonly used TR as indicated above*)
- 115 minutes (*can be used any day of the week and begin with a standard time, as indicated above*)
- 165 minutes (*can be used any day of the week and begin with a standard time, as indicated below*)

165 Minute Standard Meeting Patterns		
M, W, or F	M or W	T or R
8:00 am – 10:45 am		8:00 am – 10:45 am
9:05 am – 11:50 am*		9:30 am – 12:15 pm*
10:10 am – 12:55pm*		11:00 am – 1:45 pm*
11:15 am – 2:00 pm*		12:30 pm – 3:15 pm*
12:20 pm – 3:05 pm*		2:00 pm – 4:45 pm*
1:25 pm – 4:10 pm*		3:30 pm – 6:15 pm*
2:30 pm – 5:15 pm*	1:00 pm – 3:45 pm*	5:00 pm – 7:45 pm
3:35 pm – 6:20 pm	4:00 pm – 6:45 pm	
4:40 pm – 7:25 pm	5:30 pm – 8:15 pm	
5:45 pm – 8:30 pm	7:00 pm – 9:45 pm	

Allows for a 15-minute break built into the course schedule.

***Denotes prime time (9am-3:30pm; based upon start time)**

Other durations may begin with a standard pattern for that day of the week; i.e. MW. When a section meets once a week, another section should be found by the department to fill the room for the remainder of the meeting pattern.

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Approved Standard Times for Summer

Minimester – Sections meet 5 days a week (MTWRF) with 4 possible durations.

Approved Summer Minimester Standard Meeting Patterns:				
Start Time	Duration/End Time			
	1 Credit Hour	2 Credit Hours	3 Credit Hours	4 Credit Hours
	60 minutes	120 minutes	180 minutes	240 minutes
9:00 am	10:00 am	11:00 am	12:00 pm	1:00 pm
1:00 pm	2:00 pm	3:00 pm	4:00 pm	5:00 pm

Summer I & II – Sections meet 5 days a week with 95-minute durations and may begin at one of the following times.

Approved Summer I and II Standard Meeting Patterns:	
Days	Duration End Time
MTWRF	95 minutes
8:00 am	9:35 am
9:45 am	11:20 am
11:30 am	1:05 pm
1:15 pm	2:50 pm
3:00 pm	4:35 pm
4:45 pm	6:20 pm
165 Minute Lab Meetings:	
Days	Duration End Time
TWR	165 minutes
1:15 pm	4:00 pm